



**Division of Neighborhood Services
Presents...**

Good Neighbor Block Party Kits

Meet Your Neighbors & Get Involved!

Get Started Today!

**Simply submit the
attached request
form to the
Division
of Neighborhood
Services...**

**Phone: 441-2400
FAX: 441-5423**

Tips for planning a successful Block Party

- Be sure your neighborhood knows the time & date.
- Have everyone on the area sign an acknowledgement of awareness of the event and closing of the street.
- Make sure your event isn't longer than 5 daylight hours.
- NO parked cars or large items should block streets. (If anything should happen, emergency vehicles need easy access-Norfolk Police Department can provide cones upon request).
- Invite everyone! - Nearby neighborhoods, Police, Fire & EMS, local businesses & City officials.
- Limit alcoholic beverage availability.
- Have Fun!!!



Good Neighbor Block Party Kit



REQUEST FORM

Good Neighbor Block Party Kits contain paper products and eating utensils for up to 50 people for an organized neighborhood event.

Name of Civic league: _____

Event Date: ____________ Event Location: _____

Event Description: _____

Is this civic league currently registered with the Division of
Neighborhood Services? _____

Date last block party kit was received: ____________

If this application is approved, the Good Neighbor Block
Party Kit will be picked up on ____________ by the following civic
league member: _____.

Signature: _____ Date ____________

PLEASE FORWARD THIS APPLICATION TO:

DIVISION OF NEIGHBORHOOD SERVICES

**501 Boush Street • Norfolk, VA 23510
(PH) 441-2400 • (FAX) 441-5423**